



RABINDRANATH TAGORE INSTITUTE

NOTICE OF VACANCY

Applications are invited from suitably qualified candidates who wish to be considered for **part-time employment** at the level of **SAFETY AND HEALTH OFFICER / SENIOR SAFETY AND HEALTH OFFICER** at the Rabindranath Tagore Institute.

QUALIFICATIONS: A. A Diploma in Occupational Safety and Health or a Diploma in Occupational Safety and Health Management from a recognized institution.

Or

An equivalent qualification acceptable to the Council.

B. Candidates should be computer literate.

The selected candidate will be expected to work for at least three hours weekly at the Rabindranath Tagore Institute. Hours of work should be between 9am to 4pm during weekdays.

Remuneration will be at the part time hourly rate of **Rs 309.57/-** depending on the number of hours of employment.

AGE LIMIT : Candidates, unless already in the Service, should not have reached their **40th** birthday by the closing date for the submission of applications.

MODE OF APPLICATION

Application forms for the post are available at the Reception Counters of Rabindranath Tagore Institute, Ilot, d'Epinay and the Mahatma Gandhi Institute, Moka. The form can also be downloaded from the MGI & RTI Website: <http://www.mgirti.ac.mu>

Applications should be made on the prescribed forms and returned, duly filled in, together with photocopies of birth certificate, marriage certificate (where applicable), valid certificate of character, educational certificates and written evidence of experience claimed, so as to reach the Director General (MGI & RTI), Mahatma Gandhi Institute, Moka, (80808) **not later than 3.30 p.m. on Monday 07 May 2018.**

Applicants should produce evidence of equivalence of qualifications and of knowledge claimed.

The onus for the submission of written evidence of knowledge claimed and equivalence of qualification (if applicable) from the relevant authorities (Tertiary Education Commission or Mauritius Qualifications Authority) rests on the candidates. Applications will not be considered in case of non-submission of written evidence of knowledge claimed and Equivalence Certificate, as appropriate, by the closing date.

IMPORTANT

- (i) Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the applicant. Only the prescribed Application Form should be used.
- (ii) Candidates will be contacted, as far as possible, by email and phone. Candidates are therefore advised to submit valid email address as well as a phone number on which they can be easily contacted.

The post applied for should be clearly marked on the top left-corner of the envelope.

The Rabindranath Tagore Institute reserves the right:

- (i) to call only the best qualified candidates for interview and;**
- (ii) not to fill the vacancy following this advertisement.**

Please note that applicants who do not possess a certificate of character will be required to produce the receipt for their application for same as evidence.

Date: 20.04.18

RTI, Ilot, D'Epinay
Tel: 243 7581, 243 9469